

2009-2010
PRE-SCHOOL 4 AND KINDERGARTEN INFORMATION

School hours - Pre-school K-3 & K-4 all day 8:00 - 2:45
Kindergarten K-5 all day 8:00 - 2:45
Doors will open at 7:45

Release of students -

No student will be released at times other than regular dismissal without specific instructions from the parent. No student will be released to persons other than parent without written permission given to office.

Early Dismissal Times

K-3 & K4 - 11:45
K5 - 11:45

Before and After School Care

The building opens at 6:30AM for before school care and closes with after school care at 6:00 PM. **ANY CHILD ARRIVING BEFORE 7:45 AM WILL GO INTO BEFORE SCHOOL CARE. ANY CHILD NOT PICKED UP WITHIN 15 MINUTES OF DISMISSAL TIME WILL GO INTO AFTER SCHOOL CARE. NO CHILD WILL BE PERMITTED TO WAIT UNSUPERVISED ON THE PORCH BEFORE OR AFTER SCHOOL,** Charges for BSC and ASC are separate from tuition and fees.

Visitors to School

All visitors to school are requested to stop by the office, sign in, and get a name tag before moving about the building. Upon leaving, visitors are asked to sign out in the office.

Parent visitation

Parents are welcome to visit classes if proper arrangements are made in advance. Parents are asked to contact the school office at least two days in advance, check in with the office before going to the classroom and limit the time spent in the classroom to no more than 30 minutes. Parents are also asked to adhere to a personal dress code that would be appropriate for a Christian school.

Public Health and Safety

All pupils attending PDCS must have current immunization records on file in the school office. Children will not be allowed to attend class if they are showing symptoms of illness such as fever, nausea, excessive head congestion, etc. Children having symptoms will be immediately isolated and parent will be called to pick them up. **STUDENTS MUST BE FEVER-FREE FOR 24 HOURS BEFORE RETURNING TO SCHOOL AND MUST BE CLEARED TO RETURN TO CLASS BY THE SCHOOL NURSE.**

Drugs or medications will be administered by the School Nurse upon explicit written instructions by a parent. Drugs or medications must be given to a staff member and not remain in a child's possession. Children needing to use cough drops or throat lozenges should bring a supply in a small sack to be kept and administered by the teacher in the classroom.

Student dress code

As a Christian institution, we at PDCS have a unique responsibility. Our school will be judged in the community by the appearance of the staff and students. Because our goal is to represent Christ, our dress standards should be based on Biblical principles. Students should dress conservatively and modestly.

Outer garments must be designed so that the little hands of a preschooler can easily deal with his/her own clothing when going to the restroom. Shorts, slacks, jeans, etc. **MUST** have **ELASTIC PULL-UP WAIST BANDS** if the child cannot button and zip their own pants. For modesty reasons, little girls must wear shorts under skirts. Closed-toe shoes such as athletic shoes **MUST** be worn. Hair must be clean, neat and styled in a manner to stay out of eyes and face. No tails on boys are permitted. No hats. Earrings are not permitted on boys. It is not recommended that students wear jewelry to school. *No belts please!!

Toys at school

Any toy, tape player, recorder, CD player, playing cards, electronic toys, etc. brought to school or to before or after school care without permission or authorization will be confiscated and returned TO PARENTS ON THE LAST DAY OF SCHOOL. Such items at school create a distraction that is not conducive to positive school work and behavior.

Perfect attendance awards

Perfect attendance certificates are awarded at the end of the year to those students who have had ZERO excused or unexcused absences during the school year.